

APPLICATION CHECKLIST

OFF TRACK BETTING APPLICATIONS

(EVERY ITEM MUST BE COMPLETE BEFORE APPLICATION AND FEES CAN BE ACCEPTED)

- ☐ Completed and signed application (Special Regulatory and Sales Tax)
- ☐ Picture ID
- ☐ A Detailed Floor Plan
- ☐ Operating Plan
- ☐ Security Plan
- ☐ Parking Plan and Overflow Parking Plan
- ☐ List of Owners, Managers, Employees, Officers, Directors & Shareholders
- ☐ Agreements with Race Tracks
- ☐ Copy of Ownership Type Legal Documents

Application packet is processed by:

1. Glendale Tax and Licensing Division
2. Glendale Police Department
3. Glendale Building Safety Department
4. Glendale Planning and Zoning Department
5. Glendale Fire Safety Department
6. Applications to be heard at a Public Hearing before City Council

Approval/Denial Timeframe: The approval/denial timeline not to exceed 120 days from the time the application is accepted by the city.

Upon approval, the license will be issued by mail.